



Print Name: \_\_\_\_\_

PID #: \_\_\_\_\_

Date: \_\_\_\_\_

PERSONAL & CONFIDENTIAL

RE: Information Release Request

I am requesting information to be released to me regarding the following:

\_\_\_ Office of Student Conduct: Alcohol (Case #: \_\_\_\_\_)

\_\_\_ Office of Student Conduct: Honor System (Case #: \_\_\_\_\_)

I acknowledge that this information will be released to me as follows by electronic communication to \_\_\_\_\_.

email address

I understand that transmitting information by email has a number of risks that should be considered before using email including, but not limited to, email is not necessarily secure and therefore may not be confidential, email can be circulated, forwarded, stored electronically and on paper, and broadcasted to unintended recipients.

I also understand that the information being transmitted to me may be redacted pursuant to the Family Educational Rights and Privacy (FERPA) Act of 1974.

Student's Signature

Date

Office of Student Conduct's Signature

Date